



### Be Responsible.

To be successful in college, you are expected to be self-disciplined, have good study habits and to have time-management skills. A concurrent course is held to the same standards as a class taught on the college campus. Read your class syllabus carefully to understand what is expected of you to be successful in the class.

### Participate.

Class attendance and active participation are critical to your success as a college student. Each instructor's attendance policy should be outlined in the course syllabus. It is important to be engaged in classroom discussions and attend each class every day it meets.

### Hit the Books.

As a general rule, you will need to spend **two hours of study time for each hour you are in class**. College classes are more academically challenging, and your college GPA will affect your high school GPA and your future college career.

### Academic Honesty and Integrity.

Students are expected to be the sole author of their work and to acknowledge the authorship of others' work through proper citation and reference. Use of another person's ideas constitutes plagiarism and academic dishonesty and is prohibited conduct. The consequence of academic dishonesty is determined by the instructor and may include, but is not limited to: non-acceptance of submitted course work, failing grade on assignment, lower or failing grade in a course. The

## FERPA FAQs.

The Family Educational Rights and Privacy Act (FERPA) is a federal law which gives college students the right to control disclosure of private education records. If you would like your parent or guardian to have access to your records, you must sign a release of information form. The form should be available in your high school counseling office. More information on FERPA can be found at [www.minnesota.edu/?id=11461](http://www.minnesota.edu/?id=11461).

## Plan for Your Future.

Please keep in mind that your concurrent classes will be a permanent part of your college record. The grades you receive will count toward your cumulative college GPA and will impact your future college career. Understand that you will be required to send an M State transcript to all colleges you attend in the future, and you will be held to college policies regarding satisfactory academic progress and financial aid eligibility based on your academic performance.

I have read and understand the M State Concurrent Enrollment Student Agreement of Understanding.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_